

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH

F A C T S H E E T

**APPROVAL TO RENEW AND SUPERSEDE COMMUNITY CARE RESIDENTIAL
FACILITY AGREEMENTS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to renew 6 and supersede 39 Community Care Residential Facility agreements for basic board and care services to clients in 24-hour residential facilities.

REQUEST

1. Approve and authorize the Director of Mental Health, or his designee, to prepare, sign, and execute the renewal of six Community Care Residential Facility (CCRF) agreements for Fiscal Years (FYs) 2011-12, 2012-13, and 2013-14. The estimated annual cost of the six CCRF agreements is \$250,000 for an estimated total of \$750,000, over the three-year term, fully funded by Mental Health Services Act (MHSA) Community Services and Supports (CSS) Plan revenues.
2. Approve and authorize the Director or his designee to prepare, sign, execute, and supersede 39 CCRF agreements for FYs 2011-12 and 2012-13.
3. Delegate authority to the Director, or his designee, to prepare, sign, and execute future new agreements with other qualified and licensed CCRF providers and execute future amendments to Agreements, provided that: 1) any revision will reflect programmatic and/or policy and new agreement changes; 2) your Board has appropriated sufficient funds for all changes; 3) approval of County Counsel, or designee, is obtained prior to any such new agreements or amendments; and 4) the Director will notify your Board and the Chief Executive Officer (CEO) of new agreements or changes in writing within 30 days after execution of each new agreement or amendment.

PURPOSE/JUSTIFICATION

Board approval is required to renew the existing six CCRF agreements which will expire on June 30, 2011. Renewal of these agreements is required to continue the provision of basic board and care services without interruption which include personal care,

protection, supervision, assistance, guidance, and training in a 24-hour residential facility.

Board approval is also required to supersede 39 CCRF agreements to ensure all recently Board-mandated added and revised contract provisions are included.

BACKGROUND

The renewal of these six CCRF agreements for FYs 2011-12, 2012-13, and 2013-14 will allow contractors to provide basic board and care services, which include personal care, supervision, assistance, guidance, and training of clients in a 24-hour operated CCRF. As part of the client's total care, arrangements are made for clients to be charged Personal and Incidental expenses and receive mental health services, which may be rendered at other facilities by other providers.

Clinical and administrative staff of DMH will continue to administer and monitor contractors' adherence to the agreements and evaluate programs to ensure that quality services are provided to clients. As mandated by your Board, performance of all contractors is evaluated by DMH on an annual basis to ensure that contractors are in compliance with all contract terms and performance standards.

CONTRACTING PROCESS

All of the six CCRF contractors have existing agreements with DMH, which will expire on June 30, 2011, and are being renewed due to the continuing need for their specialized services for Los Angeles County residents. Any licensed board and care provider can request to enter into a CCRF contract with DMH. DMH awards the contracts to all providers who are in good standing with Community Care Licensing and who are qualified to provide CCRF services. Therefore, there is no competitive solicitation process for these contracts.

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APPROVED BY:

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